

# PRE-PROJECT CHECKLIST



The pre-project checklist details the steps of preparation that the occupants should take prior to heat treatment to ensure a successful remediation. This checklist must be covered thoroughly. It is important that corrective measures be taken if steps are not fully completed.

- Remove all trash from all receptacles and clear clutter and trash from common areas preceding treatment.
- Have each person select one set of clothing to wear the day of the treatment. Place the clothing in the dryer one hour on high heat, then place it in a sealed bag outside of the structure. **Leave all other clothing in the household (do not stack in piles).**
- Remove all pressurized cylinders, aerosol cans, paints, and flammable chemicals.
- Remove small items such as picture frames, paintings, or paperwork that may be blown away by air circulation from equipment during the remediation process. **Be sure to remove oil paintings and other objects not suitable for high heat.**
- Leave electronic equipment in the structure, but unplug during remediation. Electronics have a high potential for infestation in the source area. The equipment is usually rated for temperatures above 165 degrees.
- Remove pets and aquariums containing fish from the space during treatment.
- Remove soap, candles, chocolate, cosmetics, bottled alcohols, medications, cologne, perfume, fruits, and vegetables. Store them in the refrigerator.
- All cushions, frames, mattresses, cabinets, and desks are to remain in the space to be treated. Remove all linens and encasements from the bed. Wash and dry (hot cycle) and store outside the treatment area until treatment is completed. All drawers should be open and empty and will be manipulated during the process to ensure successful treatment.
- Leave as much in the structure as possible. Success requires treatment of all possible items.
- One-of-a-kind items such as heirlooms and irreplaceable possessions should always be removed from the premises prior to treatment.
- All live plants must be removed prior to heat treatment.
- DO NOT PUT BLANKETS OR CLOTHING IN PILES. All clothing should be placed on hangers.**

A list of common heat-sensitive items/materials, including but not limited to:

- Wax
- Chocolate/food
- Certain adhesives
- Aquariums – fish and pets
- Aerosol cans
- Creams and lotions
- Wine or other alcohols
- Oil paintings
- Medication
- Silk clothing
- Perishable items (fruits, vegetables)
- Cologne or perfume
- Empty plastic bottles (pop or water)
- Decorative olive oil glasses
- Bullets and guns
- Plastic blinds
- Make-up/cosmetics/toiletries
- Household cleaning products in aerosol cans

Some items may be placed in the refrigerator to protect them during the remediation

X \_\_\_\_\_ Date \_\_\_\_\_

If service is being performed by persons other than occupants, you may have occupants sign verifying they have completed the checklist.